

IDAHO BOARD OF MORTICIANS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 2/22/2013

BOARD MEMBERS PRESENT: David L. Hutton - Chair
James H. Opdahl
F. Duayne Sims

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Erin Anderson, Technical Records Specialist I

The meeting was called to order at 9:01 AM MST by David L. Hutton.

APPROVAL OF MINUTES

Mr. Opdahl made a motion to approve the minutes of 1/15/2013. It was seconded by Mr. Sims. Motion carried.

DISCIPLINE

Mr. Ellsworth presented a Findings of Fact, Conclusion of Law of Hearing Officer in case MOR-2012-4 and MOR-2012-5.

MOR-2012-4 Mr. Sims made a motion to revoke license M-735, require a \$1000.00 fine, charge costs and fees, and authorize the Chair to sign on behalf of the Board. It was seconded by Mr. Opdahl.

MOR-2012-5 Mr. Sims made a motion to revoke license FE-945, require a \$1000.00 fine, charge costs and fees, and authorize the Chair to sign on behalf of the Board. It was seconded by Mr. Opdahl.

CE FOR REINSTATEMENT

Mr. Opdahl made a motion to accept the continuing education submitted for reinstatement. It was seconded by Mr. Sims. Motion carried.

CE COURSES

Mr. Opdahl made a motion to approve the following continuing education course:

The 2013 Dodge Seminar

It was seconded by Mr. Sims. Motion carried.

CAR RENTAL

Mr. Sims made a motion to pay the car rental expense of \$167.96 incurred by Mr. Hutton from a previous Board meeting. Mr. Opdahl seconded the motion. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence received by Ms. Felkel. She questioned the accuracy of the notification letter sent to applicants approved for the State jurisprudence exam specifically requesting direction about studying information pertaining to the death certificate. It was discussed that minor changes would be made to the letter that would better direct the examinee about study material.

The Board reviewed a request submitted by Mr. Cripe requesting an extension of his trainee permit period for one more year. The Board declined to grant his request.

DISCUSSION

The Bureau and the Board discussed ways to cut administrative costs to the Board. Ms. Anderson was instructed to just provide the continuing education applications for review.

NEXT MEETING is scheduled for 7/16/2013.

ADJOURNMENT

Mr. Sims made a motion to adjourn the meeting at 10:15 AM. It was seconded by Mr. Opdahl. Motion carried.

David L. Hutton, Chair

James H. Opdahl

F. Duayne Sims

Tana Cory, Bureau Chief